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**REGISTRATION REQUEST – BOOKING CONFIRMATION**

*\*subject to availability\**

Step 1 = Please fill-up this form and sent it to: Email : [sophie.joubert@richou.fr](mailto:sophie.joubert@richou.fr)  
Sophie: 00 33 (0)2 41 65 77 94 – skype: etc.richou

Step 2 = A confirmation will be sent in return by our office to your email address.

Step 3 = The payment will be required upon confirmation reception (see IBAN next page).

Important – Deadline to register: 12<sup>th</sup> April 2019

Program Pre-Conference IGC -Bretagne 24<sup>th</sup>- 26<sup>th</sup> August 2019 – 3 days/ 2 nights  
AND / OR

Program Post Conference IGC -Chantilly/Paris 1<sup>st</sup>- 4<sup>th</sup> September 2019 – 4 days/ 3 nights

**PARTICIPANT 1** COMPANY: \_\_\_\_\_

FAMILY NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TEL or SKYPE: \_\_\_\_\_ E-mail: \_\_\_\_\_

**PARTICIPANT 2** COMPANY: \_\_\_\_\_

FAMILY NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TEL or SKYPE: \_\_\_\_\_ E-mail: \_\_\_\_\_

*Double: 1 bed for 2 adults / Twin: 2 beds for 2 adults / Single: 1 bed for 1 adult*

Program selected: Pre-Conference 24-26/08/2019	Price per person	Number of persons	Total
Accommodation in DOUBLE	770 €		
Accommodation in TWIN	770 €		
Accommodation in SINGLE	875 €		

Program selected: Post-Conference 01-04/09/2019	Price per person	Number of persons	Total
Accommodation in DOUBLE	1230 €		
Accommodation in TWIN	1230 €		
Accommodation in SINGLE	1545 €		

**GRAND TOTAL:** \_\_\_\_\_ €

## **Conditions**

### **BOOKING**

Trip bookings will be effective only when the deposit-payment is received, as indicated below:

Any change in numbers is to be carried out in writing. If the number of participants is less than that upon which the quote was based, we will inform you of the corresponding additional charge.

EURO TRAVEL CONCEPT reserves the right to cancel all services if payment is not received within the specified time limit. In such cases, the balance paid is non-refundable.

### **PAYMENT**

All payment must be in Euros (EUR) via bank transfer to the account EURO TRAVEL CONCEPT – Richou Group:

**Please kindly settle the payment by bank transfer** (and send us an email with the amount paid and date).

#### **Bank details:**

Company: SAS RICHOU VOYAGES  
Bank: BANQUE POPULAIRE ATLANTIQUE  
IBAN: FR76 – 1380 – 7008 – 0290 – 0218 – 1180 – 806  
BIC: CCBPFRPPNAN  
Bank fees at the client's expenses

### **PAYMENT CONDITIONS**

In the event that EURO TRAVEL CONCEPT is required to pay one or more service providers in advance, you will be asked to pay the invoice covering pre-payments immediately for all groups concerned. You will also be informed if the services paid in advance are non-refundable.

### **PRICE**

Prices indicated in the programs are net and established according to the economic conditions in force on the date of printing. Any modification to the conditions, particularly the exchange rate, VAT or transport costs may lead to price changes. The client will be immediately informed of these modifications. Our prices do not include tips, portorage or any personal expenses. Allowing for the possibility of printing errors, the dates and prices of travel will be confirmed by EURO TRAVEL CONCEPT upon registration request.

### **RESPONSABILITY**

Prices, times and itineraries stated in our programs may be modified due to circumstances beyond our control or by events of force majeure. Planned excursions during the trip may be modified depending on the weather conditions or hotels availabilities.

### **CANCELLATION**

In the event of total or partial cancellation by the client, the following charges will be applied in addition to non-refundable payments:

- More than 6 months before arrival: 30% of the service amount – non-refundable deposit.
- Between 6 months and 4 months before arrival: 50% of the service amount
- Between 4 months and 3 months before arrival: 70% of the service amount
- Between 3 months and 2 months before arrival: 85% of the service amount
- Less than 2 months before arrival: Up to 100% of the service amount

In the event of no-show or interruption of the trip by the client, no refund will be given.

Any cancellation must be made in writing and confirmed by an acknowledgement of receipt by EURO TRAVEL CONCEPT.

### **MODIFICATION**

The client cannot modify the trip without the prior agreement of EURO TRAVEL CONCEPT. Any modification after the arrival date will be at the client's expense and responsibility. No refund will be given for any unused services.

### **INSURANCE**

EURO TRAVEL CONCEPT advises all clients to take out insurance at the time of booking to provide cover in the event of cancellation.

All bookings made with EURO TRAVEL CONCEPT require formal acceptance of these conditions of sale.

Services at your charge – not included in our prices: -Flights and/ or visas (entries and exits of the countries).  
-Cancellation and assistance insurances.

Date : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Signature